



Desktop Publishing

QuarkXPress' Tools

These are the tools that you will use to create and modify your QuarkXPress documents.



	Item Tool—used for selecting and moving text or picture boxes & lines
	Content tool—used to select the contents of boxes and to type text
	Rotation tool—used to rotate text and picture boxes
	Zoom tool—zoom in on any area of the screen
	Text Box tool—used to create text boxes for holding text
	Rectangle/Square Picture Box creation tool
	Round-Cornered Picture box tool
	Oval Picture Box/Circle creation tool
	Bézier creation tool—creates a picture box of any shape
	Line tool—draws lines at any angle
	Orthogonal Line tool—creates only horizontal or vertical lines
	Line Text Path tool—create paths for text to follow
	Linking tool—links text boxes so that text flows between them
	Unlinking tool—removes linking from text boxes

X: 36p8.024 W: 10p3
Y: 22p6 H: 9p9
0° auto
Cols: 1
Helvetica 9 pt
P B I U W G O S K k z z z z